



BOOKLET

(2021-22)



Revolutionizing the field of Dentistry

About us

Why AID?

Our Activities

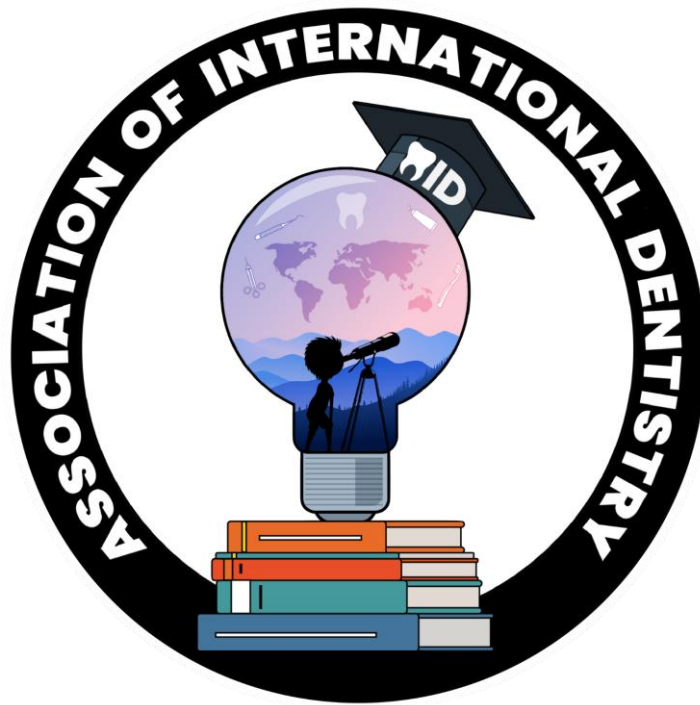
Departments

Which option suits you?

Resume / CV

Membership

Imp. Policies



ASSOCIATION OF INTERNATIONAL DENTISTRY

“Heading Towards Revolution in the field of Dentistry”

Provision of marvelous opportunities to our member dental communities by gathering all under **ONE PLATFORM** with the aim to robust and showcase Dental Education and Skills.



“Heading Towards Revolution in the field of Dentistry”

CONTENTS

ABOUT US

WHY AID?

OUR MAJOR ACTIVITIES

IMPORTANT DEFINITIONS

EXCHANGE PROGRAMS

CONFERENCE LAYOUT

DEPARTMENTS / BOARDS

CURRICULUM VITAE (CV)

POSITIVE IMPACT OF AID IN CV

MEMBERSHIP OPTIONS

**WHICH TYPE OF MEMBERSHIP
SUITS YOU?**

POLICIES OF LEAVE & RESIGN

Click to reach your Target Area, File is Clickable



ABOUT US

HISTORY
MISSION

CONTENT

AID

Association of International Dentistry

HISTORY

The Association of International Dentistry was founded in 2018 by 19th of July under consideration of serving and revolutionizing the field of dentistry with special emphasis on educational needs of a dental student and a young dentist throughout the world. Trying to represent the interests of dental students and dentists worldwide the association is trying its best to compensate the gap of geographical and political borders

OUR MISSION

- ❑ Revolutionizing the field of Dentistry to promote international contact and co-operation between dental students, dentists, traders and dental organizations throughout the world for the Welfare and Development of Healthy Dental Community.
- ❑ Gathering Global Dentistry at a single platform to promote dental health worldwide.
- ❑ To promote closer regional and international cooperation among dental community.
- ❑ To assist in organizing an international convention of dental community.
- ❑ To advance Dental International exchange Programs worldwide so, Promotion of Continuing Dental Education to establish and encourage international programs which will stimulate the interest of dental students and dentists in the advancement of the science and art of dentistry.
- ❑ To publish at least one newsletter and one journal every year for circulation to all members.
- ❑ Independence, implying the non-submission of the Association to political parties, State or religious organizations, or any other organizations which, because of their character, decrease the independence of the Association or of its constituent bodies.
- ❑ Democracy, implying the respect for majority decisions, taken in accordance with the Constitution.



*WHY
AID?*



AID

Association of International Dentistry

MUHAMMAD REHAN

Founder & CEO
Association of International Dentistry



Dear Readers of our AID Booklet,
I strongly believe that;

“
*Knowledge has no boundaries and
nor any fixed starting point, so where
you start that's start, and what you got,
that's knowledge*
”

With this belief, I always tried to serve the field of dentistry as we say starting from our own home, I use to guide my colleagues and my juniors with the best of my knowledge and skills. The next try was to make Dental Studies a Spoon Feeding. In a meanwhile, I saw some Dental Students and even Dentists with their sluggish Dental Knowledge and Skills, using their way old techniques. This terrible condition of our Dental Community made me think that I should recommend a Good Platform to our Dental Community. Surprisingly there was no platform for this Community which can guide, improve your Dental Knowledge and Skills, whether you are a Dental Student or a Dentist. There was not any Platform which gives a chance to Dental Traders and Companies to present their latest Technologies with minimum effort. These were the some reasons our Dental Community was lagging. If a Person need to survive, he/she have to join different platforms at the same time.

So, I with my teammates founded

Association of International Dentistry (AID)

which I hope will be proven a single best organization which a person should join and find everything related to his/her career.

CONTENT

OUR MAJOR ACTIVITIES



- Dental Conferences
- Dental Education Seminars
- Dental Education Webinars
- Undergrad & Postgrad Education



- Dental Courses
- One Day Workshop Classes
- International Exchange Programs



- Research Activities
- Research Publication
- Research Promotion

CONTENT

OUR MAJOR ACTIVITIES

- ❑ Dental Health Awareness Campaign
- ❑ Dental Health Seminars
- ❑ Oral Awareness Camps



- ❑ Poster Presentation Competition
- ❑ Table Clinic Competition
- ❑ Dental Quiz Competition



- ❑ Training Sessions
- ❑ Learning Leadership Skills
- ❑ Dental Trade Exhibition
- ❑ Extra-curricular Activities



CONTENT

IMPORTANT DEFINITIONS

Webinar

Webinar is a type of educational dental activity, which is provided in an online mode with maximum duration of 90 minutes, related to single topic of concern may or may not directly related to curriculum.

Seminar is a type of educational dental activity, which is provided in person at any location with maximum duration of 90 minutes, related to single topic of concern may or may not directly related to curriculum.

Seminar

Under & Post Grad. Education

A type of Education in which Dental Education Department helps a Dental Student (undergraduate or postgraduate) understanding, and learning different aspects of their curriculum

A type of Dental Education which a person can get during his/her under-graduation or after graduation, which enables a person to get CME Points in sub-speciality of a specialized field which is not meant for any kind of degree but a certificate. It is of two types: (1) Single day workshop course (2) 6 – 18 months extensive course

Dental Courses

Research

A type of Individual or group self learning process, with systematic investigation into and study of materials and sources in order to establish facts and reach new conclusions.

A group of Activities, with sole purpose of improving orodental health of general public located within their geographical domains. It may include; (1) Dental Health Awareness Seminars (2) Dental Health Checkup Camps (3) Dental Health Live Programs/Videos/Posters

Dental Health Programs

CONTENT

IMPORTANT DEFINITIONS

Scientific Competitions

A type of Competition in which Verbal and Presentation techniques related to Dental Field is Tested in the form of Dental Posters or Table Clinics. The data used can be self researched data or can be quoted compiled form of data by other researchers.

Any Activity other than related to Dental Career which a person does in leisure time is called as Non-Scientific/Co-curricular/Extra-curricular activities. It may include; sports, games, singing, dancing, painting, sketching, designing, story telling, writing and communication etc.

Non Scientific Competitions

Quiz Competitions

AID always adapt strategies to improve quality of Dental Education, one of the innovative idea is to differentiate between an eligible and ineligible candidates for certificates done by testing them through a quiz related to particular dental education program.

Apart from this type, AID use to arrange individual dental quiz competitions related to their curriculum to test at different intervals to maintain quality of Dental Education.

Whether you're a Dental Student (undergraduate or postgraduate) or a Dentist, you should remain updated with recent advances in biomaterials and new generation equipment and armamentarium. There is a dire need that there must be programs where Dental Traders, Dental Students and Dentists can interact with each other. It may be individually organized or maybe incorporated in other activities as their part.

Dental Trade Exhibition

Training and Leadership Skills Sessions

Any member of AID holding a Department needs to polish their skills to properly hold the department, for this reason proper training and Leadership Skills improvement sessions are delivered by AID Core Cabinet after regular intervals

CONTENT

EXCHANGE PROGRAMS

Definition

Opportunities for Dental students (Undergraduate / Postgraduate) and simple Dentist who wish to broaden their understanding of the practice of dentistry within Dental Schools of their own country (local organization) or Schools (which accept foreign applicants) in other countries, are called as Exchange Programs.

Types

- Within own country called National Exchange Programs.
- Outside their country called International Exchange Programs.

Goal & Objectives

The goal of these programs is to produce future leaders in oral health who are prepared to interact globally.

The objectives are:

- To expand knowledge base in oral health programs and health care systems of other schools or even countries.
- To develop a global perspective and approach to dental education and clinical practice.
- To cultivate intercultural competencies and sensitivity to other cultures among students, faculty and staff.
- To compare and contrast dental education and practice among various Countries.

Activities Involved

- Conferences
- Internships
- Workshops
- Under-graduation
- Post-graduation
- Scientific Activities

CONFERENCE LAYOUT

Definition

Complex Dental Activity arranged by mutual relationship and work by different departments by their own, which may involve almost all the above mentioned activities in a single program, particularly focused an awarding ceremony.

Types

- Arranged for own country called as National Conference.
- Arranged for different countries called as International Conference.

Activities Involved

- Multiple Lectures
- Dental Workshops
- Scientific Activities
- Dental Trade Exhibition
- Lunch & Dinner
- Non Scientific Activities
- Awarding Ceremony

CONTENT

DEPARTMENTS / BOARDS

Executive Board

Recruitment

Treasury

Media

Exchanges

Communication

External & Internal Affairs

Editing Board

Designing Board

Examination Board

Research

Honorary Board

Dental Health

Education

Website

Advisory

CONTENT

EXECUTIVE BOARD

AID Executive Board

Country Executive Board

AID Executive Board:

Members:

1. CEO AID
2. Board of Directors AID
3. Country Representatives of all Countries (Presidents of their Country Cabinet)
4. Assistant Country Representatives of all Countries
 1. Vice Presidents of all Country Cabinets
 2. General Secretaries of all Country Cabinets
5. Selected (yearly) Regional Representatives of all Zones
6. Selected (yearly Assistant Regional Representatives of all Zones

Powers:

1. Country Representatives and their Assistants have to submit their yearly progress report to their Regional Representatives, after careful analysis Regional Representatives will submit their zonal reports to AID President which will be discussed in our Annual Based Meeting.
2. Each Regional Representative Board will be responsible to make Cabinets within their zones and monitoring their monthly reports.

Country Executive Board:

Members:

1. President of Country Cabinet
2. Vice President of Country Cabinet
3. General Secretary of Country Cabinet

Powers:

Monitoring and orienting their Departmental Secretaries to work according to the powers, and selection of Yearly based Cabinet.

RECRUITMENT BOARD

AID Recruitment Board

Country Recruitment Board

AID Recruitment Board:

Members:

1. *AID Recruitment Director*
2. *Selected AID Recruitment Secretary (yearly)*
3. *Selected AID Assistant Recruitment Secretary (yearly)*
4. *Recruitment Officers AID (Recruitment Secretaries of all country cabinets)*

Power:

1. *New Memberships will be received and dealt by this board.*
2. *Introducing New Positions in an Organization would be dealt by this board.*
3. *Distribution and referring members to further processing boards.*

Country Recruitment Board:

Members:

1. *Recruitment Secretary (selected or permanent)*
2. *Recruitment Officers (Task Force Officers in any department to reduce workload and increase work efficiency)*

Powers:

1. *Affiliation of Dental Schools with Country Cabinet*
2. *Making Institutional Cabinets of Dental Schools*
3. *If Replacement needed for any position, or introduction of new position, it will be maintained by this department.*

TREASURY DEPARTMENT

AID Treasury Department

Country Treasury Department

AID Treasury Department:

Members:

1. AID Treasury Director
2. Selected AID Treasury Secretary (yearly)
3. Selected AID Assistant Treasury Secretary (yearly)
4. Treasury Officers AID (Treasury Secretaries of all country cabinets)

Power:

1. Making Record of Income and Expenses of AID.
2. Devising ways to increase AID Treasury value.
3. Decision regarding Registration fees to be paid by members to AID.
4. Making contacts with

Country Treasury Department:

Members:

1. Treasury Secretary (selected or permanent)
2. Treasury Officers (Task Force Officers in any department to reduce workload and increase work efficiency)

Powers:

1. Making record of Income and Expenses of local country cabinet and present it annually to AID.
2. Receiving and Sending funds anywhere.
3. Devising solutions to improve funding of their country cabinet.
4. Decision regarding membership fee for members who joins your country cabinet.

MEDIA DEPARTMENT

AID Media Department

Country Media Department

AID Media Department:

Members:

1. AID Media Director
2. Selected AID Media Secretary (yearly)
3. Selected AID Assistant Media Secretary (yearly)
4. Media Officers AID (Media Secretaries of all country cabinets)

Power:

1. Media Director will be running AID Official Facebook Page and ID, WhatsApp Business ID, Instagram account.
2. Selected Media Secretary will handle info Email.
3. Media Officers will use their own accounts to publicize AID Media Posts.
4. Media Officers will join various dental groups, pages etc. to get details of ongoing innovative activities by others which can help us grow further.
5. Finding (not contacting) companies, other organization contact details which can help AID grow.

Country Media Department:

Members:

1. Media Secretary (selected or permanent)
2. Media Officers (Task Force Officers in any department to reduce workload and increase work efficiency)

Powers:

1. Secretary will run official media accounts of country cabinet.
2. Officers will publicize country activities and finding good opportunities to grow their country cabinet within their country.
3. Keeping in touch with local Dental Media News Channels or Papers.

EXCHANGE DEPARTMENT

AID Exchange Department

Country Exchange Department

AID Exchange Department:

Members:

1. AID Exchange Director
2. Selected AID Exchange Secretary (yearly)
3. Selected AID Assistant Exchange Secretary (yearly)
4. Selected Coordinator of Embassy
5. Selected Coordinator of Residence
6. Exchange Officers AID (Exchange Secretaries of all country cabinets)

Power:

1. Arranging Exchange Programs
2. Receiving and Processing Applications for Exchange Programs
3. Maintenance of Contacts with Local

Country Exchange Department:

Members:

1. Exchange Secretary (selected or permanent)
2. Exchange Officers (Leader of any Institute)

Powers:

1. Secretary will run official media accounts of country cabinet.
2. Leader of Institute will be performing duties of Exchange Officer by getting opportunities, their requirements, application procedure type formalities.

COMMUNICATION DEPARTMENT

AID Communication Department

Country Communication Department

AID Communication Department:

Members:

1. AID Communication Director
2. Selected AID Communication Secretary (yearly)
3. Selected AID Assistant Communication Secretary (yearly)
4. Communication Officers AID (Communication Secretaries of all country cabinets)

Powers:

1. Communication Department would be allowed to host different types of dental activities of International level or collaborated activities.
2. Officers will make promotional videos for AID.

Requirements:

1. Good verbal skills in English
2. No offense in video hosting

Country Communication Department:

Members:

1. Communication Secretary (selected or permanent)
2. Communication Officers (Task Force Officers in any department to reduce workload and increase work efficiency)

Powers:

1. Secretary will host Annual National Conference.
2. Officers will host and make promotional videos for rest of dental activities of that country.

AFFAIRS DEPARTMENT

AID Affairs (External)

Country Affairs (Internal)

AID Affairs Department:

Members:

1. *AID Affairs Director*
2. *Selected AID Affairs Secretary (yearly)*
3. *Selected AID Assistant Affairs Secretary (yearly)*

Power:

Just to clear concerns between AID Daughter organizations and maintenance of relations with them.

Conveying AID Core body decisions to others.

Country Affairs Department:

Member:

Affairs Secretary (selected or permanent)

Powers:

Affairs Secretary will be maintaining contacts of their own organization with its parent organization and other related organizations. Clearing concerns and devising solutions would be ultimate responsibility.

EDITING DEPARTMENT

AID Editing Board Department

Country Editing Board Department

Editing Department basic task is to write whatever needed. Tasks would be as follows which will be distributed among officers:

- 1. Monthly Magazine Content Writing*
- 2. Social Media Posts Content Writing*
- 3. Annual Booklets Content Writing.*
- 4. Examination Questions Writing*
- 5. Progress Reports making*
- 6. Letter Heads Writing*

AID Editing Department will perform above mentioned duties at International Level for AID whereas Country Editing Department will be performing above mentioned duties for their Country Cabinets.

Requirements:

- 1. Good writing skills in English*

Members:

AID Editing Board Department:

- 1. AID Editing Board Director*
- 2. Selected AID Editing Board Secretary (yearly)*
- 3. Selected AID Assistant Editing Board Secretary (yearly)*
- 4. Editing Board Officers AID (Editing Board Secretaries of all country cabinets)*

Country Editing Board Department:

- 1. Editing Board Secretary (selected or permanent)*
- 2. Editing Board Officers (Task Force Officers in any department to reduce workload and increase work efficiency)*

DESIGNING DEPARTMENT

AID Designing Board Department

Country Designing Board Department

Designing Department basic task is to work on the tentative data provided to them by presenting in appealing form that it can catch interest of Members.

AID Designing Department will perform duties at International Level for AID whereas Country Designing Department will be performing duties for their Country Cabinets.

Requirements:

1. *Good Designing skills*
2. *Know use of Power point, Inkscape, adobe, Illustrator, Corel draw etc. so that very appealing designs can be made.*
3. *Should not get offended on multiple revisions in designs.*
4. *Able to get Trainings from our Director to enhance Designing skills and learn new techniques.*

Members:

AID Designing Board Department:

1. *AID Designing Board Director*
2. *Selected AID Designing Board Secretary (yearly)*
3. *Selected AID Assistant Designing Board Secretary (yearly)*
4. *Designing Board Officers AID (Designing Board Secretaries of all country cabinets)*

Country Designing Board Department:

1. *Designing Board Secretary (selected or permanent)*
2. *Designing Board Officers (Task Force Officers in any department to reduce workload and increase work efficiency)*

EXAMINATION DEPARTMENT

AID Examination Board Department

Country Examination Board Department

Examination Board Department task includes three basic duties:

- 1. Conduction of own Quiz Exams for webinars or general.*
- 2. Helping Dental Schools conduction of their Exams*
- 3. Helping Dental Schools setting up their Exams*

Requirements:

- 1. Adequate knowledge in the field of Dentistry for which stage they are preparing an exam.*
- 2. Take Oath not to share the examination questions with any of the team members.*

Members:

AID Examination Board Department:

- 1. AID Examination Board Director*
- 2. Selected AID Examination Board Secretary (yearly)*
- 3. Selected AID Assistant Examination Board Secretary (yearly)*
- 4. Examination Board Coordinators AID (Examination Board Secretaries of all country cabinets)*
- 5. Examination Board Officers (Assistants or Task Force Officers of Country Cabinets)*

Country Examination Board Department:

- 1. Examination Board Secretary (selected or permanent)*
- 2. Examination Board Officers (Task Force Officers in any department to reduce workload and increase work efficiency)*

RESEARCH BOARD

AID Research Board

Country Research Board

AID Research Board:

Members:

1. *AID Research Director*
2. *Selected AID Research Secretary (yearly)*
3. *Selected AID Assistant Research Secretary (yearly)*
4. *AID Research Editorial Panel (Research Specialists of Country Cabinets)*
5. *AID Research Officers (Research Secretaries and Assistant Secretaries of Country Cabinets)*

Power:

1. *Reviewing Research Work*
2. *Showcasing Research of AID Members*
3. *Judging Positions in International Scientific Competitions*

Country Recruitment Board:

Members:

1. *Secretary of Research Department (selected or permanent)*
2. *Research Department Officers (Task Force Officers in any department to reduce workload and increase work efficiency)*
3. *Editorial Board Research (Five Highly Qualified Researchers)*

Powers:

1. *Conduct National Research Awareness Programs*
2. *Conduct Research Workshops*
3. *Helping Dental Community getting their research published in any Local or International Journal and then Published Research paper showcase in AID Dental Journal.*

HONORARY BOARD

AID Honorary Board

Country Honorary Board

Powers:

1. *Honorary Board Officers:*
 1. *Arranging Webinar, Seminar or Workshop type Activity*
 2. *Provision of Speakers*
2. *Honorary Panel Member:*
 1. *Delivering Lectures for Webinars, Seminars, Conferences etc.*
 2. *Acting as Trainers or Mentors for Workshops and any other kind of delivering dental knowledge worldwide..*

AID Honorary Board will perform duties at International Level for AID Members whereas Country Honorary Board will be performing duties for their Country Cabinets to serve their Local Dental Community.

MEMBERS:

AID Honorary Board:

1. *AID Honorary Board Director*
2. *Selected AID Honorary Board Secretary (yearly)*
3. *Selected AID Assistant Honorary Board Secretary (yearly)*
4. *AID Honorary Panel (Top notched Speakers/Academy Holders from any Country; at least one from each Country)*
5. *AID Honorary Board Officers (Honorary Board Secretaries and Assistant Secretaries of Country Cabinets)*

Country Honorary Board:

1. *Honorary Board Secretary (selected or permanent)*
2. *Honorary Board Officers (Task Force Officers in any department to reduce workload and increase work efficiency)*
3. *Honorary Members (Five Highly Qualified Academy Holder or Head of Departments)*

DENTAL HEALTH DEPARTMENT

AID Dental Health Department

Country Dental Health Department

AID Dental Health Department:

Members:

1. *AID Dental Health Director*
2. *Selected AID Dental Health Secretary (yearly)*
3. *Selected AID Assistant Dental Health Secretary (yearly)*
4. *Dental Health Officers AID (Dental Health Secretaries of all country cabinets)*

Power:

1. *Weekly ONE Dental Health Program with any High ranked Dentist*
2. *Dental Health Articles Monthly to put in AID Magazines*
3. *World Oral Health Day Celebration (20th March)*

Country Dental Health Department:

Members:

1. *Dental Health Secretary (selected or permanent)*
2. *Dental Health Officers (Task Force Officers in any department to reduce workload and increase work efficiency)*

Powers:

1. *Local Monthly Dental Health Awareness Program (12 months 12 Programs)*
2. *One Dental Health Camp Annually*
3. *Dental Health Articles Writing and Sending to AID Dental Health for their Publishment in AID Magazine*
4. *World Oral Health Day Celebration at Local Level.*

EDUCATION DEPARTMENT

International Education Department

Country Education Department

International Education Department:

Members:

1. *AID Education Secretary (selected yearly from Educational Secretaries of all Country Cabinets)*
2. *AID Regional Education Secretary (selected yearly from officers of Education of Country Cabinets)*
3. *Officers of International Education Department (Task Force Officers / Institutional Cabinet Members / Ambassadors of any Country Cabinet Interested and can work depending upon type of position and duties can apply)*

Power:

1. *Keeping a check and balance that proper guidance is going to be done in form of Video Lectures, Slides based lectures.*
2. *Arranging and managing Guidelines data to be uploaded on AID YouTube channel, Website and Education Group.*

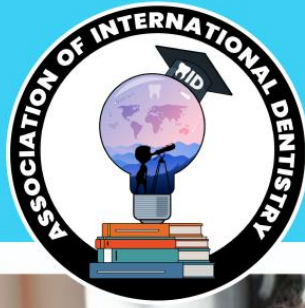
Country Education Department:

Members:

1. *Education Secretary (selected or permanent)*
2. *Education Officers (Task Force Officers in any department to reduce workload and increase work efficiency). These officers can be representatives of their classes as well.*

Power:

1. *Educational Secretary will make groups for guidance.*
2. *Task Force Officers will be made admins of WhatsApp groups in which they'll guide their junior batch/class about their studies and exams preparation.*



CURRICULUM VITAE (CV)

Association of International Dentistry

↑
CONTENT
AID

RESUME / CV / (CURRICULUM VITAE)

- What is a Resume or CV?*
- Objectives of a Good Resume or CV
- What should a CV include
- Role of CV
- Role of Presentation in CV
- Recommendations
 - Length
 - Update
- Role of AID in building your CV Stronger

What is a Resume or Curriculum Vitae in Dentistry?

A curriculum vitae is a marketing document that gives a summary of a job seekers' or Volunteers' dental career history, academic qualifications and also explains their future potential.

Indeed the phrase 'curriculum vitae' is Latin for 'the story of your life'. It is also occasionally known as a resume, although this term is more commonly used in America.

A completed CV aims to impress recruiters and is sent as a application to jobs adverts or as a speculative approach to prospective companies or organizations.

CVs are valuable and important because they are your **first and maybe only direct communication** with a potential employer. Presentation is key. For this reason alone it should be carefully thought out, designed and written so that it makes an immediate positive impact on key decision makers. When a reader looks at your resume they should be able to quickly gain a clear indication of your experiences and potential. Bear in mind that the person reading it will never have met you, so keep it grammatically error free and focused, as it will be seen as a reflection of you as a person.

RESUME / CV / (CURRICULUM VITAE)

Objectives:

Your CV is essentially a marketing tool that gives you an opportunity to express yourself and your abilities to recruiters. It should have:

- ✓ A positive outlook.
- ✓ Clearly show those strengths and experiences that are most relevant to the job you are applying for.
- ✓ Demonstrate your potential as a future potential employee

What should a CV include?

Your resume will be made up of a number of sections, these may vary depending on the length and breadth of a candidates career. The fundamentals are:

- ✓ Personal Information
- ✓ Career objective
- ✓ Career history
- ✓ Academic qualifications
- ✓ References
- ✓ Areas of expertise
- ✓ Special requirement: The position you are applying if it has anything mandatory to mention. e.g. for communication type job, it is mandatory to mention the languages you can speak and for editorial type, it is mandatory to mention the skills of particular software like Microsoft, Corel, WPS etc.

RESUME / CV / (CURRICULUM VITAE)

Role of CV:

Apart from applying, a CV is also useful for:

- ✓ Reminding you of what you have done in your career.
- ✓ Helping you to identify any weakness in your skills, work experience or qualifications.
- ✓ Allowing you to reflect on your career to date, for instance seeing if you have achieved any targets you previously set yourself.
- ✓ Refreshing your mind before a job interview.
- ✓ Setting the agenda for any future interviews.

Role of Presentation in CV:

You could be the best qualified and most suitable applicant for a job, but if your CV is rambling, disorganized and does not highlight your key abilities then you will probably be overlooked. To be short listed for a role format your curriculum vitae so it shows:

- ✓ Quality
- ✓ Clarity
- ✓ Relevancy
- ✓ Usefulness
- ✓ Keep your CV short and sweet

RESUME / CV / (CURRICULUM VITAE)

Recommendations:

Length:

In the UK it is recommended that your CV be no longer than two pages. However in the USA a resume can typically be a one page document. To help you save space only include factual information that is relevant to the vacancy or accomplishments that you feel the employer would be interested in.

Update:

As you go through your career and working like you will gain new qualifications and skills, it's therefore important that you keep your resume updated. Modify it accordingly by adding any new skills or qualifications that you have gained. This way it will give a modern overview of your achievements.

Role of Interview:

With some people there is a misconception that a CV alone will get you a job, this is a misunderstanding of its role. No hiring manager will offer a prospective candidate a position just by looking at their resume. Companies only use them to decide whom to interview. A CV is there to win you a interview and it should be written with only that objective in mind.

CONTENT

POSITIVE IMPACT OF AID IN CV

Association of International Dentistry is continuously trying to provide the best of services as it can to its members. You as a member of Dental Community must need a good and strong CV to get good positions in your dental career.

The areas where we can help developing your CV attractive and fascinating to selecting board of Recruiters are as follows:

- Membership Certificate of AID (a definitive feeling of proud as AID is future of our Dentistry)
- Position you're holding, Certificate of Serving
- The volunteer programs you're leading
 - Oral health project
 - Tobacco cession project
 - Green dentistry project, etc.
- The activities you are joining
 - Webinars
 - Seminars
 - Conferences
 - Competitions etc.
- Getting help in Research
- Achievement certificates of targets.

Hopefully, within a year you will feel your CV very attractive and fascinating.

CONTENT



MEMBERSHIP OPTIONS

CONTENT

Association of International Dentistry

AID

WHAT MEMBERSHIP OPTIONS ARE AVAILABLE

Organizational Membership

1. *Country Cabinet*
2. *Institutional Cabinet*

Individual Membership

1. *Ambassador*
2. *Task Force Officer*
3. *Honorary*

Partnership

1. *Dental Media*
2. *Dental Trader*
3. *Dental Academy*

COUNTRY CABINET

Description

A Country Cabinet is a Team of minimum 15 members as per following described structure and responsibilities.

This cabinet is a National Based Cabinet and Represent all Dental Schools, Dental Academies, Dental Organizations, Dental Media and Traders within their geographical boundaries.

Structure Recommended

Please refer to our Departments Page Leaf of this Booklet. Your team will be comprised of one member from each department or board. **P.S.** Check for Country Cabinets Structure.

What Country Cabinet can do?

A Country Cabinet will be allowed to get register anybody, and arrange any activity within their Country.

On compulsion based some are as follows:

- ✓ One Annual Based Dental Conference.
- ✓ 1 National Quiz Programs
- ✓ 6 Set of National Webinars or Seminars.
- ✓ 2 National Scientific Posters / Table Clinics / Research Paper Presentations

International Day Activities will be performed with AID at International Level.

Representation Fee (2022): 200 USD/Year

COUNTRY CABINET

Representation Benefits:

- Ambassadorships*
 - Standard to Paying Members*
 - Executive to Working & Core Body Members*
- Selections in AID Core Cabinet yearly based.*
- Members can get all above mentioned Dental Activities in an inexpensive way or free.*
- Chance of affiliate marketing in any country*
- Members will be able to take part in research activities and publish their researches in AID Dental Journal.*
- Your affiliated companies will be given chance to present in International Dental Trade Exhibition.*
- You will be given chance to collaborate for Annual AID Conference and Host within your country.*
- Achievements of your Country in Dentistry will be showcased in AID Annual and Monthly Magazines.*
- Awards for Members of Year.*
- Your Members will be able to take part in Dental Health Projects, Scientific Activities and Non-Scientific Activities.*
- Financial Benefits to Core Body Members.*
- Official Representation Certificate.*
- Very Low Representation Fee without any limit.*

INSTITUTIONAL CABINET

Description

The Country From where there is no Country Member of AID. If Country Member exists, Institutional Cabinets Registrations will be entertained by their local Country Cabinet.

Mandatory Structure:

1. A Leader from a Dental School.
2. Representative from each year/class of your dental school.
3. Few Mandatory officers.

What Institutional Cabinet can do?

An Institutional Cabinet will be allowed to get register anybody, and conduct any activity within their Institute.

On compulsion based some are as follows:

- ✓ 1 National Quiz Programs
- ✓ 2 Set of National Webinars or Seminars.
- ✓ 1 National Scientific Posters / Table Clinics / Research Paper Presentations

International Day Activities will be performed with AID at International Level.

Representation Fee (2022):

70 USD/Year

CONTENT

INSTITUTIONAL CABINET

Representation Benefits:

- Ambassadorships*
 - Standard to Paying Members*
 - Executive to Working & Core Body Members*
- Selections in AID Workforce yearly based.*
- Members can get all above mentioned Dental Activities in an inexpensive way or free.*
- Chance of affiliate marketing in any country*
- Members will be able to take part in research activities and publish their researches in AID Dental Journal.*
- Your affiliated companies will be given chance to present in International Dental Trade Exhibition.*
- Achievements of your Dental School in Dentistry will be showcased in AID Annual and Monthly Magazines.*
- Awards for Members of Year.*
- Your Members will be able to take part in Dental Health Projects, Scientific Activities and Non-Scientific Activities.*
- Financial Benefits to Core Body Members.*
- Official Representation Certificate.*
- Very Low Representation Fee without any limit.*

AMBASSADORSHIP

Description

Personal Paid Membership of AID is called as Ambassadorship.

A member intended to apply for ambassadorship have to pay a Registration Fee to get various benefits of Registration.

Types & Registration Fee (2021-2022)

1. Standard Ambassadorship **(5 USD / Year)**
2. Executive Ambassadorship **(10 USD / Year)**

Common Benefits

- Selections in AID Workforce yearly based.*
- Members can get all above mentioned Dental Activities in an inexpensive way or free.*
- Members will be able to take part in research activities and publish their researches in AID Dental Journal.*
- Your Achievements in our Dental Magazines.*
- Awards for Members of Year.*
- You will be able to take part in Dental Health Projects, Scientific Activities and Non-Scientific Activities.*
- Official Membership Certificate.*
- Very Low Membership Fee.*

STANDARD VS EXECUTIVE AMBASSADORSHIP

Standard

- Cannot be Nominee for Selection of AID Core Cabinet.
- Webinars freedom of time is not given.
- Cannot be Nominee for Lucky draw of Free Workshop Courses.
- Less Reserved Coupons for Free Lucky draws.
- Can get Certificate of Attendance even failing the quiz but within given time duration.
- No Right to Cast Vote.
- Cannot participate in Exchange Programs.
- Free to General Members of Country Cabinets.

Executive

- Nominee for Selection of AID Core Cabinet
- freedom of time is not given for webinars to attend anytime.
- Can be Nominee for Lucky draw of Free Workshop Courses.
- More Reserved Coupons for Free Lucky draws.
- Can get Certificate of Attendance even failing the quiz at any time.
- Right to cast vote.
- Can participate in Exchange Programs.
- Free to Core body Country Members.

TASK FORCE OFFICER

Description

A personal membership type, in which a person intends to hold a seat in any department of Country Cabinet or in AID Annual workforce and serves as a Working Member, is called as Task Force Officer.

Registration Fee (2021-2022)

As Member will be serving he/she would not be charged for the particular year.

Common Benefits

- Selection in Core Body Annually or permanently in Country Cabinet
- Selections in AID Workforce yearly based.
- Members can get all above mentioned Dental Activities in an inexpensive way or free.
- Members will be able to take part in research activities and publish their researches in AID Dental Journal.
- Your Achievements in our Dental Magazines.
- Awards for Members of Year.
- You will be able to take part in Dental Health Projects, Scientific Activities and Non-Scientific Activities.
- Official Membership Certificate

HONORARY MEMBER

Description

Any Dental Specialist who is acting as Head of Department in any Dental School or holding a Dental Academy, is eligible to get AID Honorary Membership

Registration Fee (2021-2022)

As Honorary Member will be delivering knowledge and helping AID or Country Cabinet to develop good skills; so, he/she would not be charged.

Minor Benefits

- Local Country Cabinets will help getting registrations for your workshops or Courses.*
- Paid lectures can be demanded, so a good option to earn as well.*
- Getting Exposure out of your Country.*
- If stood best, your interview will also be published in our magazines.*

PARTNERSHIPS

Description

Any Dental Company, Media or Academy maintaining their own integrity and work for mutual benefits and resultant effects will help serving the field of dentistry, are able to apply for AID partnerships under particular rules and regulations.

Who can become AID Partners?

1. Dental Media and News Companies
2. Dental Traders
3. Dental Academies

DENTAL MEDIA AND NEWS COMPANIES

Types:

1. Local Media Partnership (limited to single country)
2. International Media Partnership (globally expanded)

Local Media Partnership

- Media channels or newspapers whose reach is only limited to their own country, they will make partnership with our Local Country Cabinets.
- Publicity and Printing of Local Cabinet magazines will be their responsibility, their logo would be displayed as Media Partner.
- They will be given a stall in every Dental Activity of Country Cabinet.

International Media Partnership

- Media channels or newspapers whose reach is global and work for betterment of the field of Dentistry can become partner of AID directly.
- Publicity and Printing of AID magazines, activities will be their responsibility, their logo would be displayed as Media Partner.
- They will be given a stall in every Dental Activity of AID.

DENTAL TRADERS or COMPANIES PARTNERSHIP

Packages:

- Standard (National / International Traders)
- Executive (National Traders)
- Prime (International Traders)

STANDARD

- No Charges
- Feature of your products on our website
- You will give some percent off for AID Members
- During our Activities you will give some exclusive discounts.

EXECUTIVE

- Per Stall Charges: Single unit **50USD** ; Double unit **90USD**
- Standard Package included,
- Only National Dental Companies or Traders can avail this.

PRIME

- Annual Charges: 500 USD
- Standard Package included.
- Only Multi-national or International Companies or Traders can avail this.
- Their logo and products advertisement would be done in every activity of AID.
- Your products will be featured in our every month Magazine.

DENTAL ACADEMY PARTNERSHIPS

Dental Academies Partnerships would be dealt by Local Country Cabinets

Requirements:

- Actively organize Dental Activities at their academy Long Courses and Short Workshops each Year.
- Last 3 Activities Report about Type of activity conducted and number of members attended to know about reach.
- Report about available facilities and type of Courses academy conduct.
- You will allow our Local Cabinet to conduct maximum of 1 Free Workshop at your Academy per Year.

Benefits you will get:

- Your Activities will be partnered by our Local Cabinets without any charges (only you will add Local Country Cabinet logo in your advertisement).
 - Promotion of Dental Activity
 - Increased number of attendees in your activities
 - Post-activity promotion in our Magazines
- For more than 1 Workshop Conduction, you will be paid by Local Country Cabinet.
- You will be added in our Honorary Members list.
- You along with your Academy will get International Exposure.
- Team AID may conduct some international projects as well with your academy.

WHICH TYPE OF MEMBERSHIP SUITS YOU?

Are you confused to see so many membership options and you are not able to decide which type of Membership option is made for you?

1. Is Country Cabinet Present in your Country?
 1. To check **[PLEASE CLICK HERE!](#)**
 2. If Country Cabinet is available, visit the website and Check Positions in that Cabinet.
 1. Core Body Member
 2. Task Force Officer
 3. Institutional Cabinet Member
 4. Honorary Member
 5. Ambassadorship
 3. If there is no Country Cabinet Available, you will be having 4 options:
 1. Represent your Country (dental student or dentist) if you are not able to make and hold full national team, then;
 2. Represent your Dental School/Institute (dental student/faculty member), if you still cannot represent your dental school or are not eligible, then;
 3. You can select any department as Task Force Officer, if you cannot work at all but need AID Membership, then;
 4. You can go with Ambassadorship Option.
 5. If you are a Dental Specialist and want to become AID member, preferable position for you is to register as an Honorary Member.
2. If you are going with a Partnership, you must be a Dental media, trader or dental academy holder, it will depend on what is your status; national, multinational or International.

FAIR LEAVE POLICY

The term **Leave** means, if a person needs a short term discontinuation from his/her position due to any unfair circumstance which can make his/her work quality low, this type of discontinuity is called as Leave.

Fair Leave Duration:

Yearly 60 days (40 days maximum consecutive)

Fair Conditions:

- Examination
- Sickness
- Family Events
- Religious Activities
- Other Possible conditions you can mention depending upon situation.

Requirements:

- There should be a pre-leave application.
- In application clear duration of time should be mentioned.
- There should be no pending tasks.
- Executive Board Member should appoint his/her assistant as acting chair member.
- Officer should not need to appoint anyone but will take an oath to serve additionally after or before his/her leave.

FAIR RESIGNATION POLICY

The term **Resign** means, if a person is no longer able to perform his/her duties due to any condition and wants to leave all positions..

Fair Resign Criteria:

- A person who wants to resign should submit a written resignation letter, in form of a pdf document.
- If a person is Executive or International Cabinet Member, he/she will submit his resignation to AID at resign@aidofficial.org or if he/she is any other than those member, he/she will submit his/her resignation to his/her country email address (country name)[@aidofficial.org](mailto:countryname@aidofficial.org)
- The person resigning will select and provide 3 Candidates who can better hold the position, among those we can select the best.
- The resigning person will serve next 6 months as Advisory board member to help grow that organization and will give proper training to new position holder.
- In letter of resignation there should be a sentence that you are resigning from the position without any personal grudges or pressure from any AID member.
- If a person will be on leave more than the required duration, he/she should have to resign according to above criteria.

Benefits of following:

- After some favorable time it will be easy for you to re join the organization at some good position.
- You will still be able to get all AID and Country Cabinet benefits for a duration you served.
- After that duration you can still get benefits by paying membership fee.



Heading Towards Revolution in Dentistry

Ref. No: AID00087

Date: 16/03/21

We, Board of Directors (BODs) of Association of International Dentistry, abbreviated as AID, a non-governmental organization, accepts each sentence of the documented file AID Booklet 2021-22.

We hereby confirm that we will follow and implement all the rules and regulations and criteria mentioned in this booklet in our designated departments.

This Booklet contains complete information about Association of International Dentistry, its mission as well as detailed opportunities for our members. The content of this booklet is merely description of our organization and we do not intend to hurt the sentiments of any individual, community, sect or religion.

AITISAAM AMIR

Director of Recruitment
& Dental Health
Department

NAYAB ABBAS

Director of Honorary
& Examination Board

MUZAINAH KHAN

Director of Exchange &
Research Department

AREEBA IRFAN

Director of Media
& IT Board

FATIMA ARSHAD

Director of Editorial
& Designing Board

SHAH ZEB

Director of Treasury &
Education Department

LEEZA KHURRAM TARRAR

Director of Communication
& Affairs Department

Association of International Dentistry
MUHAMMAD REHAN
16.03.2021
Founder & CEO AID
CEO
MUHAMMAD REHAN



Building 4/134 xex, Kehkshan St. No. 2, New Gulgasht Colony, Multan, Pakistan



aidofficial.org



info@aidofficial.org



aid.dentistry

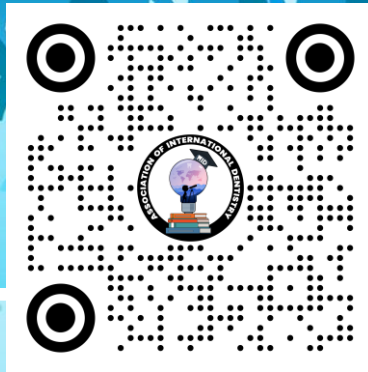


+92 331 422 91 92



ASSOCIATION OF INTERNATIONAL DENTISTRY
Revolutionizing the field of Dentistry

BOOKLET
(2021-22)



aidofficial.org



info@aidofficial.org



+92 331 422 9192



[aid.dentistry](https://www.facebook.com/aid.dentistry)



[aid.dentistry](https://www.instagram.com/aid.dentistry)



[aid_dentistry](https://twitter.com/aid_dentistry)



[AID Association of International Dentistry](https://www.youtube.com/AID Association of International Dentistry)



**Building 4/134 xex, Kehkshan St. No. 2, New Gulgasht Colony, Multan,
Punjab, Pakistan, 60000**

**Please press an icon to visit link*